

Eboard Meeting and Conference Call
Vancouver, WA
February 19, 2003

Present: Bob Brooks, Matt Fengler, Bill Whitcomb, Judy Elliott, Pat Ryan, and John Harris

Phone: Dave Whitcher

Guest: Eric Edwards

Minutes from January 16, 2003:

Minutes approved and forwarded to the web site.

February e-board meeting minutes will be e-mailed to e-board members for review.

2003 Spring Conference:

- Matt and Bill handed out draft copies of a software symposium letter, software vendor letter, presenters solicitation letter, agency registration form, spring conference social, and field data survey form for review and discussion by the board.
- Some discussion of handing out the field data survey forms at the fall conference instead of the spring conference. Spring is still the target date.
- Discussed the vendor fee schedule and if there should be higher fees for secured vendor display space.
- Looking at setting vendor secured area fee at \$100 dollars. There is reluctance to make to big a change in vendor fees at this time, might be considered for fall conference.
- Reviewed wording of the vendor letter and suggested revisions to the draft.
- Reviewed other draft letters for wording, revised drafts will be sent to e-board members via e-mail for final review before being sent out.
- The board discussed the need to quickly put an agenda together for advertising the conference. It was decided that personal contact and not the presenter's letter would be the fastest and surest way to line up presenters.
- Matt and Eric say about 1/3 of the agenda filled at the present time. Bill and Howard will both do a presentation at the conference.
- An update on the work of the Condition Review Committee will be presented.
- Discussed using Internet access to display and discuss what various cities and counties have done to provide pavement and project data information to the public. Matt will check to see if Internet access can be arranged at the conference.
- Pat said he would be willing to host the web portion of the program.
- Discussed the idea of a GIS mapping presentation, GIS display will be setup in the breezeway area at the conference.
- Judy will contact Bob Davis, Walla Walla County, and Bill Bullock, Mason County, about alternative methods of doing pavement survey ratings (bicycle, etc).
- Discussed the software vendor panel: ask pre-determined questions about each vendor's software with a set time for each answer. Matt and Eric may moderate this session.
- Matt is going to contact software vendors to arrange participation. Matt will also work on the questions for the panel and e-mail to the board for review.
- Walla Walla and Thurston Counties will be contacted about a CRView presentation.
- Discussed waiving the registration fees for presenters.

Fall Conference:

- Discussed a location for the fall conference in Portland. The Holiday Inn available dates (from Don) were discussed.
- Pat, Bill, and Don will do more investigation of possible sites.
- A late October or early November time frame is being looked at for the fall conference.

Membership Information:

- Discussed how to get more participation from the Oregon folks in the NWPMA, nothing was decided on this issue.
- Discussed chapter meeting, rotating the chapter meetings, and possible discussion at the conference.
- Judy suggested that personal contacts be made with agencies that are no longer active in the organization.
- Judy discussed the great ISSA conference she attended. Asked to have the ISSA web site posted on the NWPMA web site. Bob posted the link on the web site resource page.
- Judy suggested having ISSA as a vendor at the conference.

Next Meeting:

The next meeting will be in Tacoma on March 19th, details will be forthcoming from Matt.